Hosting an Event

We have marked resources that require less bandwidth to download with the `LOW BAND` **tag.**

Outreach Presentations

Outreach Slide Deck for First Images- this modular presentation has an integrated script, supporting resources, and FAQs to give a successful talk on Webb's first images. Download the **English** slide deck in:

- Power Point
- Keynote
- PDF
- PDF with notes

Outreach Slide Deck for First Images - this modular presentation has an integrated script, supporting resources, and FAQs to give a successful talk on Webb's first images. Download the **Spanish** slide deck in:

- Power Point
- Keynote

Launch Outreach Slide Deck - this modular presentation has an integrated script, supporting resources, and FAQs to give a successful talk on the background, science, and engineering of Webb. Download the **English** slide deck in:

- Power Point
- Keynote
- PDF

Launch Outreach Slide Deck - this modular presentation has an integrated script, supporting resources, and FAQs to give a successful talk on the background, science, and engineering of Webb. Download the **Spanish** slide deck in Power Point.

Resource Pages

Tips for Hosting an Event

Working with Subject Matter Experts Guidebook (NISE Network)*

See pg. 36 - 45 of the guidebook for strategies for finding STEM Experts & pg. 49 for how to search for Space and Earth Sciences Experts.

How to be a Host Checklist has all the steps needed to successful Webb community event. `LOW BAND`

Tips for Planning Guest Presentations (NISE Network) - with extra preparation and support, guest presentations can provide a great experience for both the speaker and the audience. Here are some suggestions to help make things go smoothly.

Tips for Guest Speakers (NISE Network) - here are a few pointers for communicating with the public about science, engineering, and technology.

Tips for Leading Hands-on Activities (NISE Network)

Promotional Materials

Utilize the Webb Insignia for your promotional materials when hosting a community event celebrating the space telescope.

Please only use this insignia on promotional materials; do not use the NASA logo ("the meatball").

Use this Flyer Template for your Webb Community Event. `LOW BAND`

This Press Release Template can be used to promote your program locally in your communities. `LOW BAND`

Media Release Forms: Adults and Guardians/Minors (English & Spanish).

FAQs & Supporting Organizations

Explore the FAQs around Webb community events, how to be a host, ways to connect to subject matter experts and more. `LOW BAND`

Organizations who can support your event via in-person support, presenting as a subject matter expert, and resources for professional development experiences for your staff:

- Solar System Ambassadors
- Night Sky Network

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Panel Discussions   Reaching New & Underserved Audiences   Websites & Social Media